

COMMITTEE MEETING NO.5 (2025 – 2027 TERM)

Date: 16 April 2026

**The Chartered Institution of Highways & Transportation Malaysian Branch 2019
(CIHTMB 2019)**

**Venue: Gurun Meeting Room, Mezzanine Floor, Menara Corpora, Persada PLUS,
Persimpangan Bertingkat Subang KM15, New Klang Valley Expressway,
47301 Petaling Jaya, Selangor (Hybrid)**

The meeting was called to order by the Chairman, Datuk Ir Zakaria Ahmad Zabidi at 3.10 pm.

Attendees:

1. Datuk Ir Zakaria Ahmad Zabidi (Chair)
2. Dato' Ir Wong Wai Ching (Vice Chair)
3. Ir Rabindranath S. Vethakkan (Hon. Secretary)
4. Mr Amir Shahid Bin Adnan
5. Mr Owen Law Teck Onn
6. Mr Loke Hoe Chiew

By Invitation:

1. Mr Umeswaran A/L Letchumanan (Assistant Treasurer)
2. Ms Veronica Kelly David (Assistant Secretary)
3. Ms Lindsay Greatbatch (CIHT UK Branch)
4. Mr Merlijn Marien (CIHT UK Branch)
5. Mr Arevindharaj
6. Ms Fadzilla

Absent with Apologies

1. Dato' Sri Ir Hj Ismail Bin Md Salleh (Past Chairman)
2. Dato' Ir Che Noor Azeman Bin Yusof (Past Chairman)
3. Dato' Chua Soon Poh (Past Chairman)
4. Dato' Razali Othman (Past Chairman)
5. Ir Lim Shiang Jie (Hon. Treasurer)
6. Dr Teoh Jui Min
7. Dato' Seri Ir Koe Peng Kang
8. Ir. Mohd. Hadzmir Bin Yusoff

1.0 Chairman's Address

- 1.1 The CIHTMB Committee Meeting No.5 was called to order at 3:00pm by the Chairman, Datuk Ir Zakaria Ahmad Zabidi, upon confirmation of a sufficient quorum.
- 1.2 The Chairman welcomed Ms. Lindsay and Mr. Merlijn from the CIHT UK Branch and thanked them for attending the meeting. He also extended his appreciation to all members present for taking the time to attend despite their busy schedules.
- 1.3 Ms. Lindsay introduced herself as the International Coordinator of CIHT, responsible for implementing the institution's international strategy, including collaboration across policy, education, and membership, as well as supporting international groups alongside Mr. Merlijn. She highlighted the objective of expanding membership globally.
- 1.4 Ms. Lindsay acknowledged the membership performance in Malaysia, with the recent increase in new member elections and commended the efforts taken to grow membership locally.
- 1.5 Ms. Lindsay highlighted that Sue Percy and Mitesh Solanki might visit CIHT Malaysia Branch next year, with further details to be confirmed in due course. She also shared that India is currently a key focus area for CIHT, with ongoing efforts to expand membership and potentially establish an international group in the future.
- 1.6 The Chairman acknowledged all the following events arising and planned for the year 2026:
 - 16 May 2026 – AGM & Golf Tournament
 - September 2026 – Technical Study Tour to Korea or Australia
 - Technical Talks

2.0 Secretarial Matters

- 2.1 The status of **CIHT Malaysia Branch (CIHTMB) membership recruitment** was presented to the Committee. It was noted that there has been incline in membership since 2025, bringing the current total membership to **114** (as of April 2026).
- 2.2 The Hon. Secretary presented the CIHTMB Year-in-Review Booklet 2025 to the committee. The Chairman provided minor comments for improvement and congratulated the Hon. Secretary on the preparation of the booklet. The booklet will be presented during the AGM scheduled on 16 May 2026. It was agreed by the committee that 200 copies of the booklet be printed for distribution during the Annual Golf Tournament / AGM and other events.
- 2.3 A LinkedIn page will be set up by En Amir Shahid bin Adnan
- 2.4 The Committee agreed to change the CIHT Malaysia Branch (CIHTMB) registered address from REAM Headquarters to the office of HSS Engineering Sdn Bhd, where the Hon. Secretary is currently based. This change is expected to result in an annual cost saving of approximately RM2,400 in rental expenses.
- 2.5 The Secretary Report can be found in **Attachment 1**.

3.0 Account Matters

- 3.1 The assistant to Honorary Treasurer presented the Treasurer's Accounts.
- 3.2 The Bank Balance as of Jan 2026 is RM RM231,332.26 (inclusive RM100,981.86 in FD).
- 3.3 The assistant to Hon. Treasurer informed that 2 Fixed Deposits (at RM50,000.00 each) placed by CIHTMB at 3-month tenure @ 2.00% interest per annum with Maybank has received RM483.22 in dividend for the period between December 2025 to March 2026. The current balance in FD was reported at RM100,981.86. The FDs has been renewed automatically for another 3 months at the end of the previous tenure.
- 3.4 The assistant to Hon. Treasurer informed the committee that outstanding participation fee for Golf Tournament 2025 amounting to RM3,000.00 and HK-Macau Technical Study Tour

amounting to RM1,300.00 has been successfully collected from the participants.

- 3.5 The assistant to Hon. Treasurer updated the committee that RM20,000.00 has been collected for this year's Golf Tournament as of 10/04/2026.
- 3.6 A total of 54 CIHTMB members were paid reimbursement of RM100.00 each based on 2026 membership subscription receipts received by Hon. Secretary and Hon. Treasurer.
- 3.7 3 non-member participants from HK-Macau Technical Study Tour have taken up the free CIHT membership offer. They have been duly reimbursed with total reimbursement coming up to RM1,646.80. The Chairman advised to do the closing of the accounts for the trip and acknowledged Dato' Seri Ir Koe Peng Kang for organizing the trip.
- 3.8 Meeting allowance for Committee Meeting No.4, Office Rental (Jan 2026 – Apr 2026) and Supporting Staff allowance (Jan 2026 – Mar 2026) totalled RM3,500.00.
- 3.9 The assistant to Hon. Treasurer presented the Audited Financial Statements for year 2025 to the committee. He reported total revenue collected for the year 2025 was RM586,898.64 and total expenses was RM502,917.40. The bank balance as of 31st December 2025 was RM252,369.04, of which RM100,498.64 was in Fixed Deposit.
- 3.10 The assistant to Hon. Treasurer informed that net current assets as of 31st December 2025 stood at RM221,396.00. He also reported a profit of RM56,935.00 for the FY25. He clarified that outstanding payments for HK-Macau Technical Study Tour (RM34,813.00) and CIHT Uniforms (RM460.20) recorded as liabilities in the financial statement has been paid off in 2026.
- 3.11 The Vice Chair informed the committee that the dormant CIHT Maybank accounts ending 389 and 627 has been officially closed as informed by Ir. Aik Siaw Kong. He also confirmed there will not be any adverse records for signatories of the accounts. The committee acknowledged and showed appreciation to Ir. Aik Siaw Kong for helping to close this matter.
- 3.6 The Treasurer Report can be found in **Attachment 2**.

4.0 Technical Talks/Site Visits and Webinars - 2026

- 4.1 The Hon. Secretary stated that there will be technical talk at SMART tunnel on construction, operation, and maintenance is scheduled on 3 June 2026 from 9.30 a.m. to 12.30 p.m., with attendance limited to 30 participants due to venue constraints. An optional night site visit to the operational tunnel will also be arranged, limited to 15 participants as access is restricted to night hours. The technical talk will be free of charge for CIHT members, while a nominal fee of RM100 will be charged for non-member participants.
- 4.2 The Hon. Secretary highlighted an initiative in collaboration with Mega Jati Academy to organise a monthly webinar series focusing on highway and transportation topics, featuring invited speakers from the industry. The Committee agreed in principle to this proposal, recognising its potential to enhance knowledge sharing and member engagement.

The Hon. Secretary further informed that discussions on a Memorandum of Understanding (MoU) with Mega Jati are currently ongoing, and the draft MoU will be circulated to Committee members for review and comments. Subject to the Committee's concurrence, the MoU is targeted to be formalised and signed during the AGM / Golf Tournament scheduled on 16 May 2026, with the webinar series expected to commence in the second half of 2026.

5.0 CIHTMB AGM and Annual Golf Tournament 2026

- 5.1 The Annual General Meeting for the year 2026, together with the Annual Golf Tournament, is scheduled to be held on 16 May 2026 at Kelab Golf Perkhidmatan Awam.
- 5.2 The Organising Committee informed that the notice for the Golf Tournament has been circulated to 60 companies, with 36 companies having confirmed their participation to date.
- 5.3 Mr. Amir proposed offering complimentary CIHT membership to participants of the Golf Tournament on 16 May 2026 as an incentive to encourage membership growth. It was confirmed by Ms. Lindsay and Mr. Merlijn that any non-member who joins CIHT following the event will be eligible for a pro-rated reduction in membership fees. The Organising Committee will deliberate further on this proposal, taking into consideration the financial implications and expected uptake, and will revert with a recommendation.

5.4 The Organising Committee requested an advance of RM40,000.00 to facilitate preparations for the AGM and Golf Tournament. The Committee approved the disbursement of the said advance to Mr. Amir Shahid Bin Adnan, who will be responsible for administering and distributing the funds to the respective vendors and suppliers as required.

6.0 CIHTMB Technical Study Tour 2026

6.1 Mr. Law Teck Onn informed that the Technical Study Tour committee has approached the Korea Road Association (KRA), and the proposal for a Technical Study Tour to Korea in the first week of September 2026 has been accepted in principle. Further arrangements will be coordinated between both organising committees, with updates to be shared from time to time. The Chairman advised the committee to engage a local travel agent to obtain quotations for the trip.

The meeting was adjourned at 5.15pm.

Prepared by:



Ir Rabindranath S. Vethakkan
Hon. Secretary CIHTMB 2025-2027

Approved by:

Datuk Ir Zakaria Ahmad Zabidi
Chairman CIHTMB 2025-2027

ATTACHMENT 1

SECRETARY REPORT CIHT MALAYSIAN BRANCH 2019
COMMITTEE MEETING NO. 5 (2025/2027)

Date: 16 April 2026

Venue: Gurun Meeting Room, Mezzanine Floor, Menara Korporat, Persada PLUS,
Persimpangan Bertingkat Subang KM15, New Klang Valley Expressway, 47301 Petaling Jaya,
Selangor (Hybrid)

1. Minutes of last committee meeting (No.4 – 2023/2025) on 12 January 2026 to be accepted. This is the 5th committee meeting of the 2025/2027 term.
2. The meetings held are as follows:

Meeting	Date	Venue
No.1	12 June 2025	Gurun Meeting Room, Persada PLUS & Zoom (Video Conferencing)
No.2	13 August 2025	Sg. Perak Meeting Room, Persada PLUS & Zoom (Video Conferencing)
No.3	30 September 2025	Sg. Perak Meeting Room, Persada PLUS & Zoom (Video Conferencing)
No.4	12 January 2026	Tapah Meeting Room, Persada PLUS & Zoom ((Video Conferencing)

3. **CIHTMB 2019 Annual General Meeting (AGM) & Golf Tournament 2025**

The Annual General Meeting (AGM) and Golf Tournament, both held on Saturday, **24 May 2025**, at Kelab Golf Sultan Abdul Aziz Shah, were successful events. The AGM was well-attended with 32 members present, contributing to its positive outcome. Similarly, the Golf Tournament was also a great success, drawing 128 participants from various sectors.

4. **CIHT UK Presidential Visit**

The CIHT UK visited their Malaysian Chapter from the 20 – 24 June 2025. A summary of their itinerary is as follows:

a) **21 June 2025**

CIHTMB welcomed CIHT UK to Malaysia and brought them to their hotel at Sunway Putra Hotel.

b) 22 June 2025

CIHTMB hosted CIHT UK to visit the MRT 1 & 2 OCC at Sg. Buloh Depot to have insight on operational management of Malaysia's Urban Rail System together with Dr Prodyut Dutt, the Prasarana Group COO Strategy & Development, Ir Azman Ariffin, the Rapid Rail COO of MRT and Ms Sofiah Hussien, Head of Operations, MRT Kajang Line and Senior Officers.

CIHTMB later hosted CIHTUK with a welcoming dinner at Victoria Harbour Seafood, Kuala Lumpur Golf and Country Club (KLGCC) together with the past and current committee members. CIHT UK presented certificate of merits to Datuk Zakaria Ahmad Zabidi, Dato Wong Wai Ching and Ir Sivaananthan.

c) 23 June 2025

CIHTMB hosted CIHTUK to a collaboration talk at University Teknologi Mara (UiTM) as well as a meeting with the Road Engineering Association of Malaysia (REAM). UiTM presented their talk on the Faculty of Civil Engineering at UiTM and REAM presented the roles, functions, and contributions REAM has done for the Road Engineering Fraternity.

d) 24 June 2025

CIHTMB said farewell to CIHT UK and helped to bring them to the airport from their hotel accommodation.

5. CIHTMB Technical Talk on Construction and Site Visit to ECRL Serendah Tunnel

CIHTMB 2019 held a Technical Talk on the Construction of the ECRL Serendah Tunnel. The Technical Talk was proceeded with a site visit along the ECRL Serendah Tunnel. The event was regarded as a success with 30 participants (11 CIHTMB members & 19 non-members) joining from the Transportation Sector. The Technical Talk carried 3 BEM Approved CPD Hours.

6. CIHTMB Technical Study Tour 2025

The Chartered Institution of Highways & Transportation Malaysia Branch (CIHTMB) organised a Technical Visit to Hong Kong, Shenzhen, Zhongshan and Zhuhai–Macau from 23 to 28 November 2025 attended by 36 participants (18 CIHTMB members & 18 non CIHTMB members).

As part of the programme, the participants visited the Chartered Institution of Highways & Transportation Hong Kong Branch (CIHT HK). The visit marked a significant milestone for CIHT Malaysia, strengthening and revitalising the relationship previously established through earlier visits in 2016 and 2004. It provided a valuable platform for both branches

to exchange experiences, engage in professional dialogue, and share ideas. The Technical Study Tour carried 25 BEM Approved CPD Hours.

7. **CIHTMB Annual General Meeting (AGM) & Golf Tournament 2026**

A reservation has been secured at Kelab Golf Perkhidmatan Awam for the Annual General Meeting (AGM) and Golf Tournament 2026, scheduled on 16 May 2026. The Committee Members are presently working on the planning, coordination, and other related arrangements to ensure the smooth organisation and successful execution of the event.

8. **Technical Study Visit to the Republic of Korea or Australia (September 2026)**

The Technical Tour Organizing Committee Members are currently working on the planning, coordination, and other necessary arrangements to facilitate the technical tour.

This is the Hon. Secretary's Report since the last meeting which was held on 12 January 2026.

Reported by:

Ir Rabindranath S. Vethakkan

Hon. Secretary

ATTACHMENT 2

Agenda – Treasurer Matters

1. Treasurer Report No. 5
2. CIHT Annual Golf Championship 2026 Collections as of 10 April 2026
3. Expenses Summary as of 10 April 2026
4. Collected Outstanding Fees for CIHT Activities
5. Fixed Deposit – Dividend Update
6. Audited Financial Statements 2025

THE CHARTERED INSTITUTION OF HIGHWAYS & TRANSPORTATION
MALAYSIAN BRANCH 2019
AEON MALL SHAH ALAM BRANCH - NEW ACCOUNT
TREASURER REPORT NO.5 - AS AT 10 Apr 2026

	<u>(RM)</u>	<u>(RM)</u>
Balance as per Cash Book		
Cash Balance as at 09 January 2026		-
Bank Balance as at 09 January 2026		217,556.04
(Credit): Receipts		
1 CIHT Golf Tournament 2025 fee collection	3,000.00	
2 CIHT HK-Macau Technical Study Trip fee collection	1,300.00	
3 CIHT Golf Tournament 2026 fee collection	20,000.00	
4 Fixed Deposit Interest	483.22	
		<u>24,783.22</u>
(Less): Payments		
1 CIHT Uniform for New Committee Members	(460.20)	
2 RM100 Membership Subscription Reimbursement	(5,400.00)	
3 CIHT Technical Study Tour 2025 Free Membership Take-up	(1,646.80)	
4 Meeting allowance for Committee Meeting No. 4 25/27	(1,200.00)	
5 Office Rental (Jan 2026 – Apr 2026)	(800.00)	
6 Supporting Staff Allowance (Jan 2026 – March 2026)	(1,500.00)	
		<u>(11,007.00)</u>
Cash Payment:		<u>-</u>
Balance as at 10 Apr 2026		231,332.26
Bank Balance per Bank Statement		130,350.40
Total Balance as at 10 Apr 2026		<u>231,332.26</u>
Bank Balance per Cash Book		130,350.40
Cash Balance		-
Fixed Deposit		100,981.86

CIHT Annual Golf Championship 2026 Collections as of 10 April 2026

No	Company	Amount (RM)	Date	Remarks
1.	Hexachamp Sdn Bhd	5,000.00	11/03/2026	4 players
2.	Artabara Teknik Sdn Bhd	5,000.00	18/03/2026	4 players
3.	Geveko Markings Sdn Bhd	5,000.00	10/04/2026	4 players
4.	AHN Vertex Sdn Bhd	5,000.00	10/04/2026	4 players
Total		20,000.00		

Expenses Summary as of 10 April 2026

No	Item	Amount (RM)	Date	Remarks
1.	CIHT Uniform for New Committee Members	460.20	13/01/2026	Payment to Maple Explorations for 6 nos of uniforms for new committee members
2.	RM100 Membership Subscription Reimbursement	5,400.00	RM4,200 on 05/02/26 RM300 on 12/02/26 RM100 on 13/03/26 RM800 on 07/04/26	Received receipts in batches from members and paid accordingly.
3.	CIHT HK-Macau Technical Study Tour 2025 Free Membership Take-up	1,646.80	12/02/2026	3 technical tour participant joined CIHT post trip. 2 from Gamuda, 1 from HSS.
4.	Meeting allowance for Committee Meeting No. 4 25/27	1,200.00	13/03/2026	Paid to 8 committee members as per attendance list in MoM.
5.	Office Rental (Jan 2026 – Apr 2026)	800.00	13/03/2026	Paid as per invoice from REAAA.
6.	Supporting Staff Allowance (Jan 2026 – March 2026)	1,500.00	13/03/2026	RM750.00 each for asst. secretary and asst. treasurer.
Total		11,007.00		

Collected Outstanding Fees for CIHT Activities

No	Name	Amount (RM)	Date	Remarks
1.	CIHT Golf Tournament 2025	3,000.00	13/01/2026	Participation fee paid by Gigatera.
2.	CIHT HK – Macau Technical Study Tour	1,300.00	11/02/2026	Surcharge for Mr Azmee (Prolintas)
Total		4,300.00		

Fixed Deposit as of 10 April 2026

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Fixed Deposits

Islamic Fixed Deposit

2686 2100 6817

Total Amount

RM 100,981.86

My Certificates

00000005E

RM 50,490.93

17 Jun 2026 | FD1

00000006E

RM 50,490.93

17 Jun 2026 | FD2

Fixed Deposit Placed on 17/09/2025

RM100,000.00 in 2 tranches of RM50,000.00 at 2% interest for 3 months tenure (auto renewal)

First Maturity: 17/12/2025
Profit: RM498.64

Second Maturity: 17/03/2026
Profit: RM483.22

Balance as of 10/04/2026: **RM100,981.86**